

Area Agency on Aging District 7, Inc.  
**MEAL SERVICE PROGRAMS**  
**Policy and Procedures**

**Policy Name:** Food Safety and Sanitation

**Created:** 03/20/2015

**Policy #:** MSP-022

**Revised:**

**Reference:** Rule 173-4-04 (6), Rule 173-4-04.1 (7)

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**Policy:** Meal service provider will ensure food safety and sanitation, and report appropriate issues to AAA7.

**Procedures:**

- 1) Provider shall maintain documentation that demonstrates that all meals prepared comply with the State of Ohio Uniform Safety Code.
- 2) Provider will maintain appropriate licenses and demonstrate compliance with local health department inspections and Ohio Department of Agriculture inspections.
- 3) Provider shall report to AAA7 (within five calendar days) of a critical citation issued by the local health department or the Ohio Department of Agriculture. The report will include a corrective action plan.